

# 10 PAST 10 CHECKLIST

Educator Concerns	<input type="checkbox"/> Any feedback from Educators?
	<input type="checkbox"/> What needs our attention right now?
Parent Concerns	<input type="checkbox"/> Are there any important family messages to communicate?
	<input type="checkbox"/> Are there parent concerns that need to be resolved?
Sign-ins	<input type="checkbox"/> Who's here and who's on their way?
	<input type="checkbox"/> Who do we need to call to check-in on?
Events	<input type="checkbox"/> What's happening today?
	<input type="checkbox"/> What do we need to prepare for or support?
Programming & Breaks	<input type="checkbox"/> Are there any changes to the roster or routine?
	<input type="checkbox"/> Do we need to adjust anything to support flow of the day?
Focus Areas	<input type="checkbox"/> Follow up and actions items from last week /and or QIP
	<input type="checkbox"/> Who are we mentoring and why?
Kitchen Updates	<input type="checkbox"/> Any special meals, allergies, or dietary needs today?
	<input type="checkbox"/> Do we need to adapt anything for children or families?
Celebrations	<input type="checkbox"/> Who is always "Between the Flags" and how can we celebrate them?
	<input type="checkbox"/> How can we demonstrate gratitude today and protect our wellbeing.

